

## How to register your team for a new season:

Go to the HFA website – [www.houstonfootballassociation.com](http://www.houstonfootballassociation.com) and click on “Member Log In”.



Then Sign in with your email address and your password.

The image shows the 'Member Login' section of the website. It has a blue header with the text 'Member Login' and a soccer ball icon. Below the header are two tabs: 'Sign in with a Bonzi Account' (which is selected) and 'Create a new Bonzi Account'. The 'Sign in' section contains the 'bonzi.' logo, a text input field for 'Email / Username', a text input field for 'Password', a 'Sign in' button, and a link for 'Forgot password?'.

Then Click on the “Register Now” Button.

The image shows the 'My Member Account' page. It has a blue header with the text 'My Member Account' and a soccer ball icon. Below the header is a navigation link: 'My Member Account Home | [Sign Out](#)'. The main content area is divided into two columns. The left column contains a vertical stack of buttons: 'Register Now', 'bonziteam™', 'View Team Assignments', 'Past Registrations', 'Change My Password', and 'Add A Family Member'. The right column contains a 'Member Profiles' section with a list of members, currently showing 'Paul van Es' with an edit icon. Below this are two sections: 'Account Balances' with the text 'You currently have no balances due.' and 'Notices' with the text 'You have no current notices.'

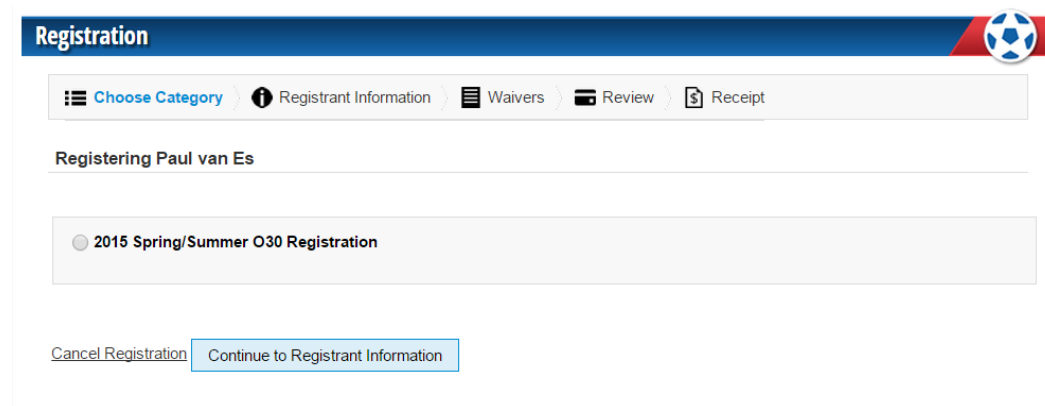
Then Click on the season you want to register your team for.



The screenshot shows the Houston Football Association Online Registration page. At the top, there is a blue header with the text "Houston Football Association Online Registration" and a soccer ball icon. Below the header, there is a link "Back to Member Home". Under the heading "Other", there is a table with four rows, each representing a season and a "Register Now" button with a green checkmark icon.

Season	Status	Action
2014 Fall O30/O40	✓	Register Now
2014/15 Regular League	✓	Register Now
2015 Spring O40	✓	Register Now
2015 Spring/Summer O30	✓	Register Now

Check mark the season and click “Continue to registrant information”



The screenshot shows the "Registration" page. At the top, there is a blue header with the text "Registration" and a soccer ball icon. Below the header, there is a navigation bar with icons and labels for "Choose Category", "Registrant Information", "Waivers", "Review", and "Receipt". The "Registrant Information" step is currently active. Below the navigation bar, there is a section titled "Registering Paul van Es". Underneath, there is a radio button next to the text "2015 Spring/Summer O30 Registration". At the bottom, there are two buttons: "Cancel Registration" and "Continue to Registrant Information".

Then fill out all required information. **Make sure where it says “Don’t send me text messages” that you use the dropdown menu and find your cell phone provider.** If you do not do this the system will not send you Rain Out messages.

**Also make sure under “Personal Information” you check the Coach / Team Official box and if you are going to be a player as well check that box too.**

At the bottom of that page you click “Continue to Waivers”

Check the Waiver box and continue to review.

At the bottom of the last page click the “Confirm Registration Button”

You will not see the team registration in your Bonzi team page yet as I need to Activate your Bonzi team page for that specific season. **I am not able to do that until after the team application deadline.**

After the team Application deadline I will put the teams in their appropriate divisions and then Activate your Bonzi Team Page for that season. Only then can you start inviting players to your team.